

Federated Governing Body of
Elizabeth Garrett Anderson School and
Copenhagen Primary School

GOVERNORS' PUBLICATION POLICY

1. Introduction

The governors of EGA are committed to working fairly and transparently. We are committed to making information available to the public as we are accountable for the effective and efficient operation of the school.

2. Information we will publish

- 2.1 Who we are, our Constitution and Code of Practice.
- 2.2 All statutory policies held by the school
(www.gov.uk/government/publications/statu)
- 2.3 Approved Minutes of all meetings of the full governing body and committees.
- 2.4 Financial information in terms of the allocation of resources in the school's annual budget.
- 2.5 The School Development Plan showing our priorities for further development

3. Information we will not publish

- 3.1 We will not publish information which could reveal confidential information about individual members of the school community.
- 3.2 Information which is exempt under the Freedom of Information Act, or is otherwise properly considered to be protected from disclosure.
- 3.3 Information in draft form.
- 3.4 Information which is no longer readily available as it is contained in files that have been placed in archive storage, or is difficult to access for similar reasons.

4. How we will publish information

- 4.1 The information described in Section 2, will be available on the school website
(www.egaschool.co.uk)
- 4.2 In circumstances where web access is not available, information can be requested in paper form.

4.3 Where necessary, we will endeavour to assist interpretation of materials with support from our bi-lingual staff.

5. Charges which may be made for information published under this policy

5.1 Charges may be made for:

- Photocopying
- Postage and packing

6. Written Requests

Information which is not published under this policy can be requested in writing, when its provision will be considered in accordance with the Freedom of Information Act.